

Learning Today, Leading Tomorrow

PTA meeting

Downsell

PRIMARY SCHOOL

Date: 04/11/2022 Present: Mrs Rahman, Ubah, Renee, Salma, Miriam, Seham, Samirah, Orianne Apologies: Ms Williams, Ms Gordon Chair: Mrs Rahman

Idea	Points	Action
Actions from last week	 Book dates for Spring event and think of Summer events PTA selling food and snacks after school - can PTA do 	N/A
-	this? PTA will have a table for all events	
PTA news	• MR send an update for PTA news	MR - send article to DHT when Azeem
	• Any website articles or photos to go on - please send thes to MR	
	• Leaflets - MR has some already	
Assemblies in school	• Have a PTA table - advertise so more parents can join	PTA to organise this
Lanyards	• PTA to wear the lanyard at events	
Autumn events that PTA can help with - reminder	 04/11/2022 – Halloween Disco 10/12/2022 – Winter Wonderland - PTA to have their own table - promoting and selling 	PTA to help with decorations at these events - school to provide resources
AOB	PTA banner was on gatesAzeem has asked if a laptop can be available for PTA	Seham to ask about the banner
Roles	New chair to be elected	Next meeting
Agenda for next meeting	 Winter wonderland discussion at the next meeting - tbc Seham - please check if PTA are health and safety certified if they're selling food 	

Reminder	 Curry Night – Spring Term – January - Friday 20th and 27th - earlier time 	All money goes into PTA fund
	 Games Night – Pay for entry, snacks and refreshments – February - Wednesday 22nd 	Seham - check with HT if Eid event and
	 Easter Eggstravaganza – Spring Term – March - before Ramadhan - Saturday 18th 	assembly can be done after Ramadhan
	 Pre - Ramadhan mini event after school - March - Tuesday 21st 	